

**U.S. EMBASSY CANBERRA, AUSTRALIA. PUBLIC NOTICE**

ACTION CODE: P -Pre-Solicitation Synopsis

DATE POSTED: 01/29/21

CLASSIFICATION: – Chef Services

NAICS CODE: 722310

CONTRACTING OFFICE ADDRESS:

U.S. Embassy Australia  
21 Moonah Place, Yarralumla  
ACT 2600, Australia

SUBJECT: Cook/Food Services

PROPOSED SOLICITATION NUMBER: 19AS2021Q0003

RESPONSE DATE: To be advised

POINTS OF CONTACT:

Ryan Ruta, Contracting Officer  
[RutaRR@state.gov](mailto:RutaRR@state.gov)

Stephen Kund, Procurement Agent  
[kundso@state.gov](mailto:kundso@state.gov)

DESCRIPTION:

Please note this solicitation is not ready to be released at this time. The Embassy of the United States Canberra will launch the solicitation on the [U.S. Embassy website](#) in early February 2021.

The Embassy intends to contract for Cook/Chef services to prepare meals (Breakfast, Lunch and Dinner) for approximately 5-8 personnel at a residence located within the Australian Capital Territory.

The anticipated performance period is for a base year from late-March 2021 through late-March 2022 with two one-year option if exercised by the Government. All responsible sources may submit a quotation, which will be considered.

The Government intends to award a contract resulting from this solicitation to the lowest priced, technically acceptable offer. The Government may award contract based on the initial offer without discussion. The resultant contract will be firm fixed price type contract.

The Government is not planning to hold a pre-quotation conference.

For a quotation or tender to be valid all contractors **must be registered in the SAM** (System for Award Management) Database <https://www.sam.gov> prior to contract award pursuant to FAR provision 52.204-7. Therefore, prospective offerors must register prior to the submittal of quotations/proposals.

The guidelines for registration in SAM are also available at:  
<https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx>

**ELECTRONIC SUBMISSIONS/RESPONSES:**

This opportunity allows for electronic responses. Please submit your offer prior to the response date and time. Deadline for receipt of responses will be determined as Australian Eastern Daylight Time.

**PLACE OF PERFORMANCE:**

Within the Australian Capital Territory

**ELECTRONIC SUBMISSIONS/RESPONSES:**

This opportunity allows for electronic responses. Please submit your offer one full day prior to the response date and time.

Alternatively mail your response:

C/O The Contracting Officer  
U.S. Embassy Canberra  
21 Moonah Place  
Yarralumla, ACT 2600

**SET ASIDE:**

N/A