



**1** Research your options

**2** Finance your studies

**3** Complete your application

**4** Apply for your Student Visa

**5** Prepare for your departure

**Your 5 Steps  
to U.S. Study**



EducationUSA Australia are often asked by students and staff for information on how best to transcribe their Australian school results into a format that is suitable to support applications to U.S. Colleges or outline how their results meet NCAA Eligibility Center criteria.

Career practitioners who have experience with helping students apply to international colleges and universities may already be familiar with the process of transcribing Australian school reports to the required format. You may have even created your own summary template to suit your own purposes for your school's results.

For those less familiar with the process, or looking at improving the templates you may have created, here are some academic transcript summary report templates that you may find helpful and choose to use when providing transcripts for Year 9, 10, 11 and 12 when requested by your students. There are three templates that can help you summarize Australian results for:

1. State education certificate e.g. VCE, HSC, SACE etc
2. International Baccalaureate
3. Students who are aspiring to be an NCAA student-athlete that clearly maps out subjects results to the required 16 core courses.

Note: If you are not familiar with NCAA core courses please also refer to:

1. Information in the sports scholarship section on this USB
2. NCAA website at: <http://www.ncaa.org/student-athletes/future/core-courses> or
3. [NCAA Guide to International Academic Standards for Athletic Eligibility](#)